

ARTHUR J.E. CHILD CARDIOLOGY FELLOWSHIPS

TERMS OF REFERENCE

Background: Recruitment and retention of outstanding clinicians and researchers in cardiovascular medicine is a critical component of the Libin Institute's mission. The 3-year program in Adult Cardiology builds a solid foundation for these skills. An additional 1 -2 years of focused fellowship training is subsequently required to develop unique expertise in a subspecialty field.

The Arthur J.E. Child Fellowships were created to address this important educational need. This award honors the memory of Arthur J.E. Child, former President and Chief Executive Officer of Burns Foods. The support provided by this award will facilitate advanced training opportunities for many excellent physicians.

Name: The Arthur J.E. Child Cardiology Fellowships

Source of Funds: These fellowships were established with a generous gift from the Arthur J.E. Child Foundation.

Financial Administration: The donation will not be endowed. Funding will be administered as per University of Calgary policies and all eligible expenditures shall be approved by the Advisory Committee.

Any unspent funds from the annual payment shall be carried over by the University for expenditures applied in the subsequent fiscal years. Funds carried over will not impact the amount of the annual payment.

Purpose: The funding is intended to support exceptional cardiology fellows during subspecialty training. The fellowship may be undertaken either at the University of Calgary, or at an international institution. Individuals who receive support for training outside of Calgary will be those identified as desirable candidates for permanent positions within the Department of Cardiac Sciences upon completion of the fellowship.

The Advisory Committee (membership defined below) will approve the number, duration, and value of annual fellowships available, depending on the candidates need, and the existing

training opportunities. The financial value of the award will parallel the existing maximum stipend for CIHR & the Heart & Stroke Foundation of Canada.

Administration of the Fellowships:

Awards/use of the funds will be administered by an Advisory Committee comprised of:

- Director, Libin Cardiovascular Institute of Alberta (Chair);
- Division Head, Cardiology;
- Up to 5 additional members of the Department of Cardiac Sciences, with expertise in clinical or research cardiac sciences;
- A representative of the Donor (non-voting)

Award Process:

- The *Arthur J.E. Child Fellowships* will be awarded annually in April
- Call for applications will be initiated by the Chair of the Advisory Committee in December of each year
- A complete application will include:
 - i) A current copy of the applicant's curriculum vitae;
 - ii) A completed application form;
 - iii) A one page letter describing the proposed content and objectives of the fellowship;
 - iv) Two letters of reference/support; and
 - v) A letter of commitment from proposed fellowship supervisor

Eligibility: Candidates applying for this award must fulfill the following criteria:

- Certification in General Internal Medicine by the Royal College of Physicians & Surgeons of Canada (or equivalent)
- Successful performance in an approved subspecialty Cardiology program
- Eligibility for certification examination in Adult Cardiology by the Royal College of Physicians & Surgeons of Canada (or equivalent)
- Minimum commitment for fellowship training of 1 year
- Candidates must also show evidence that they have applied for a peer-reviewed salary stipend (clause to apply for 2013 applications)