

Department of Cardiac Sciences

Department Achievement & Appreciation Award

1. **Purpose:** This award will be presented on an annual basis to recognize an inspiring Department member. An individual who has made outstanding contributions to the Department of Cardiac Sciences, and by doing so has represented Alberta Health Services, the University of Calgary and the Libin CV Institute at the highest level.
2. **Criteria for the Award** – The recipient will be an individual who is NOT a physician member of the medical staff.
This will include but not be limited to:
Nurses, nurse-practitioners, clinical assistants,
Technologists, IT staff (lab, data, bioinformatics)
Unit clerks and administrative assistants,
Operational leadership

Excellence in activities that improve patient-centered care will be the driving force behind the award. This goal can be achieved by activity in the delivery of any of the following:

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| a). | Activity that results in excellence in patient care | 40 points |
| b) | Strong leadership abilities | 15 points |
| b). | Teamwork | 15 points |
| d). | Innovation in any domain | 15 points |
| e). | A positive attitude –goes the extra mile | 15 points |

3. **Term of Appointment** – The award will be for one year based on work done in the preceding calendar year. The award will be presented at the annual Department recognition event in June of each year.
4. **Selection Process** – A call for nominations will occur by March 31 of each year. The deadline for applications will be April 30th. The nomination package will consist of a letter of support each from a primary and secondary nominator. A CV will be optional. In May of each year the applications will be reviewed by the selection committee that will consist of:
 - The Department Head (or delegate) – Co-Chair
 - The zonal Executive Director of Cardiac Sciences – Co-Chair
 - The section chiefs of cardiology, cardiac surgery (or delegates)
 - Two physicians from Department
 - Site Executive Directors (or delegates)
 - Department Manager (or delegate)

The voting system will be based on the point score above. In addition to total score, the ranking of each candidate by each judge will also be incorporated into the final decision. The committee will reach a consensus based on the objective criteria.

5. **Award** – The award will be a permanent keep-sake to recognize the significance of the honor. This will be kept within the Department trophy case and contain the names of all winners going forward. A small award will be given to each recipient and presented at the annual Department dinner. Funding for the award will come from Departmental funds or if the award is named, then an endowment from that gift.

Established: June 2019

A handwritten signature in black ink, appearing to read 'Todd Anderson', written in a cursive style.

Todd Anderson
Department Head Cardiac Sciences