



**Libin Cardiovascular Institute (LCI)
Request for Research Equipment Maintenance Support**

Date	
Requestor	
Department	
Signature	

Equipment Description

Equipment Name	
Equipment Description	
Equipment Location	

Justification

- Describe the equipment that requires maintenance and/or repair(s) and how the proposed maintenance/repair(s) will continue to enable the research capabilities of the investigator(s).
- Does the equipment in need of maintenance and/or repair(s) facilitate research that is not possible with the present infrastructure?
- Is there similar equipment available in the vicinity?

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Interdisciplinary and Strategic Focus

- Describe any active collaborative or multi-user arrangements and how the equipment aligns with LCIA's research priorities.
- Describe the usage rate of equipment in need of maintenance and/or repair(s). Is it minor or critical?

Maintenance Support to be Purchased

- Include a description of the maintenance and/or repair(s) to be purchased and funds requested. Please specify if the request is for an emergency repair, preventative maintenance, or software or hardware upgrade (if it is integral to equipment operation).
- Indicate the approximate age of the equipment in need of maintenance/repair, and where it is currently located.